



STATE OF DELAWARE
Child Death, Near Death and Stillbirth Commission

February 6, 2009

FINAL MINUTES

Meeting Date and Time: February 6, 2009 1:00 PM

Meeting Location: Appoquinimink State Service Center

In Attendance:

- **Commissioners**
Dr. Garrett H.C. Colmorgen, Dr. Philip Shlossman, Dr. Wendy Sturtz, Ms. Leslie Newman, Ms. Patricia Ciranni, Dr. Kathy Janvier, Dr. Amanda Kay, Ms. Judith Ann Moore.
- **Proxies**
James Adams, DAG for (The Honorable Joseph Biden), Ms. Karen Golden-Triolo for (Secretary Vivian Rapposelli), Ms. Allison McDowell for (C. Malcolm Cochran, Esq., Tania Culley, Esq., and Ms. Marjorie Hershberger) Deputy Secretary Nancy Wilson for (Secretary Lillian Lowry), Sgt. Randy Fisher for (Col. Thomas MacLeish), Dr. Wendy Sturtz (for Dr. David Paul).
- **Staff**
Anne Pedrick, MS, Executive Director
Islanda Finamore, Esquire, Child Death Review Specialist
Michael Brown, Office Manager
Angela Birney, Administrative Assistant

Call to Order:

The meeting was called to order at 1:03 PM by Commission Chair, Dr. Garrett H.C. Colmorgen. A quorum was established with 16 members present.

OLD BUSINESS

Minutes

Upon a motion duly made and seconded, the minutes of the December 5, 2008, meeting were approved without change.

NEW BUSINESS

The Commission chair began the meeting by inviting everyone to introduce themselves and who they represent. He asked that members of the Commission respect everyone who is present at the meeting and understand that those around the table deserve the same respect as the individuals they represent. On behalf of the Commission, he apologized for the tone of the December meeting.

Election of 2009 Chair:

The Commission unanimously agreed to have Dr. Colmorgen remain as Commission chair for 2009.

Executive Director Report:

New Cabinet Secretaries: Anne Pedrick reported that she will send letters to the new Cabinet Secretaries welcoming them to the Commission.

Budget Issues: \$14,500 has been reverted thus far for FY09 and for FY10 only \$9,000 has been reverted to date. Anne Pedrick will be meeting with the Fiscal Analyst for the Judicial Branch within the month.

Annual Report: Anne Pedrick will begin working on the draft and will provide a copy for the Commissioners to review two weeks prior to the April meeting. Due to budgetary constraints, the Annual Report may not be printed but instead distributed electronically.

FIMR: All FIMR cases are now entered into the database so that the data can be pulled for the Annual Report. Anne Pedrick provided the Smart Start statistics requested by the Commission. Of the 100 cases reviewed only 2 cases had referrals to Smart Start. Kristin Joyce made 2 additional referrals to Smart Start following maternal interviews she conducted. The members of the Commission discussed the findings and the confusion as to the referral process/entry into care. This information will be shared with the Delaware Healthy Mother Infant Consortium Systems of Care Committee.

Bay Health Baby Fair: CDNDSC had a display at the fair and provided safe sleeping education to over five hundred individuals. Marj Hershberger will reach out to the Del Tech Nursing students to provide education regarding safe sleeping.

Bosco's Baby Fair: CDNDSC will be participating in this baby fair as well.

Cribs for Kids: Marj Hershberger will be applying for a federal grant to bring this initiative to Delaware.

Child Death update: All CAN panel members were trained on the new policy in December. The two subsequent meetings went very well. Karen Triolo attended to observe the January meeting. The NCC Panel has been having difficulty with member participation. The last meeting had a significant number of deferrals due to members not coming to the meeting and not submitting case datasheets for the panel to review. The Commission approved the proposal that the NCC and K/S Panels meet every other month for three hours in an effort to make the best use of everyone's time.

Joint Reviews with FIRT: There has been some discussion regarding improving the process for the joint reviews. The panel presented various suggestions to the Commission. The Commission suggested that the DVCC be invited to participate on the panels without a statutory change. Anne Pedrick will review the panel representation to determine whether there are openings on the panels.

Children's Justice Act Grant: The grant will be used to conduct training regarding Mandatory Reporting. The training will be provided to medical providers throughout the state. The Commission will be presented with the final training materials in April.

Shaken Baby Syndrome Education: CDNDSC has partnered with PCAD to provide education to new parents regarding Shaken Baby Syndrome.

National Symposium: Anne Pedrick will be participating in this Symposium in May. OJJDP will cover the cost of travel.

Other Business:

There was no other business discussed.

Public Comment:

There was no public comment.

Upon a motion duly made and seconded, it was unanimously decided to enter Executive Session.

Upon return to public session, a motion was duly made and seconded and unanimously approved to adjourn at 2:10 pm.